

## Recommended Texts of Diploma in Journalism

Course Name	Recommended Text	Author/ Title/ Publisher/ Year	Call No.	Location
Bahasa Kebangsaan (A)	Main	Ab. Rahman Ab. Rashid dan Ya Kim Fatt. <u>Bahasa Kebangsaan : Khas untuk IPTS</u> . Petaling Jaya: Longman, 2002.	499.28/AB	LAN
	Supplementary	Abdullah Hassan. <u>Linguistik Am untuk Guru Bahasa Malaysia</u> . Petaling Jaya: Fajar Bakti, 1980.	410/ABD-2	LAN
		Abdullah Hassan. <u>Isu-isu Perancangan Bahasa : Pengintelektualan Bahasa Malaysia</u> . Kuala Lumpur: Dewan Bahasa dan Pustaka, 1987.	499.28/ABD-4	LAN
		Ab. Rahman Ab. Rashid dan Hjh. Wan Som. <u>Bahasa Melayu : Bahasa dalam Komunikasi dan Proses Komunikasi</u> . Petaling Jaya: Longman Malaysia, c1995.	302.2/AB	LAN
		Asmah Hj. Omar. <u>Penggunaan Bahasa dalam Surat Rasmi : Bahasa dalam Komunikasi</u> . Kuala Lumpur: Dewan Bahasa dan Pustaka, 1983.	499.28/ASM-11	LAN
		Awang Sariyan. <u>Sebuatan Baku dan Ejaan Rumi</u> . Kuala Lumpur: Synergynate Sdn. Bhd., 1995.	Not available	
		Ismail Hussein. <u>Sejarah Pertumbuhan Bahasa Kebangsaan Kita</u> . Kuala Lumpur: Dewan Bahasa	499.28/ISM	LAN

		<p>dan Pustaka, 1992.</p> <p>Nik Safiah Karim, et al. <u>Tatabahasa Dewan</u>. Kuala Lumpur: Dewan Bahasa dan Pustaka, Kementerian Pendidikan Malaysia, 1993.</p> <p>Za'ba. <u>Pelita Bahasa Melayu Penggal I-III</u>. Kuala Lumpur: Dewan Bahasa dan Pustaka, c2000.</p>	<p>499.285/SAF-2</p> <p>499.23/ZAI</p>	<p>LAN</p> <p>LAN</p>
Chinese	Main	Bahan kuliah fotostat (Bahan Bahasa Cina Kolej Selatan)		
	Supplementary	<p>Li Xiangxin. <u>Zenyang Yuedu Guwen (Bagaimana Membaca Prosa Kuno)</u>. Taiwan: Xuehai Bianjibu, 1988.</p> <p>Xie Bingying, Qiu Xieyou, Zuo Songchao, Ying Yukang, Huang Junlang, Fu Wuzhi (Terke,ajam). <u>Guwen Guanzhi (Antologi Prosa Kuno)</u>. Taiwan: Sanmin, 1992</p> <p>Lin Yutang, Tai Geer. <u>Zhongwai Sanwen Jinghua (Intisari prosa dalam dan luar Negeri China)</u>. Taiwan: Changchunshu, 1980.</p>	<p>820.3/XMC</p> <p>835/XBY</p> <p>Not available</p>	<p>COM</p> <p>COM</p>
Communication Research Methodology	Main	<p>Martin Brett Davies. <u>Doing a successful research project : using qualitative or quantitative methods</u>. Hampshire ; New York: Palgrave Macmillan, 2007.</p> <p>Kate L. Turabian. <u>A Manual</u></p>	<p>001.4/DAV</p> <p>808.02/TUR</p>	<p>DJC</p> <p>DJC</p>

		<p><a href="#">for Writers of Research Papers, Theses, and Dissertation.</a> Chicago: University of Chicago Press, c2007.</p> <p>Steve May, Dennis K. Mumby ed. <a href="#">Engaging organizational communication and research : multiple perspectives.</a> Thousand Oaks, Calif.: Sage Publishers, c2005.</p> <p>Guido H. Stempel III, David H. Weaver and G. Cleveland Wilhoit ed. <a href="#">Mass communication theory and research.</a> Boston: Allyn and Bacon, c2003.</p>	<p>302.3/ENG</p> <p>302.23/MAS</p>	<p>DJC</p> <p>DJC</p>
	Supplementary	<p>Charles Lipson. <a href="#">Cite right : a quick guide to citation styles - MLA, APA, Chicago, the Sciences, Professions, and more.</a> Chicago ; London: The University of Chicago Press, 2006.</p> <p>Charles Lipson. <a href="#">How to write a BA thesis : a practical guide from your first ideas to your finished paper.</a> Chicago ; London: The University of Chicago Press, 2005.</p> <p>Gary D. Bouma and Rod Ling. <a href="#">The research process.</a> 5<sup>th</sup> ed. Oxford, New York: Oxford University Press, 2004.</p>	<p>808.02/LIP</p> <p>808.042/LIP</p> <p>300.7/BOU-2</p>	<p>DJC</p> <p>DJC</p> <p>DJC</p>

		Hansen, Anders, and et al. <u>Mass communication research method</u> . England: Macmillan, 1998.	302.2/HAN	DJC
Communication Theories	Main	McQuail Denis. <u>McQuail's mass communication theory</u> . London: Sage Publicatns, 2005.  West, Richard, and Turner, Lynn. <u>Introducing communication theory : analysis and applications</u> . 3 <sup>rd</sup> ed. New York: McGraw-Hill, c2007.	302.23/MCQ  003.54/WES-3	DJC  DJC
	Supplementary	Miller, Katherine. <u>Communication theories : perspectives, processes, and contexts</u> . Boston: McGraw-Hill Higher Education, c2002.  Severin, Werner J., & Tankard, James W. <u>Communication theories : origins, methods, and uses in the mass media</u> . 5 <sup>th</sup> ed. New York: Addison Wesley Longman, c2001.	302.2/MIL New ed.: 2 <sup>nd</sup> ed., c2005 302.2/MIL-2  302.23/SEV	DJC  DJC
Corporate Communication	Main	Argenti, Paul A. <u>Corporate communication</u> . 4 <sup>th</sup> ed. New York: McGraw-Hill/Irwin, 2007.  Cornelissen, Josep. <u>Corporate communication : theory and practice</u> . London: Sage Publications, 2004.	658.4/ARG-2  658.4/COR:3	DJC  DJC
	Supplementary	Charles Marsh, David W. Guth and Bonnie Poovey Short. <u>Strategic writing : multimedia writing for public relations, advertising, sales and marketing, and business communication</u> . Boston: Allyn and Bacon, c2005.  Courtland L. Bovee, John V. Thill. <u>Business communication essentials</u> . 2 <sup>nd</sup> ed. Upper Saddle River, N.J.:Pearson/Prentice Hall, 2006.	808/MAR:2  651.7/BOV	DJC  DJC
Desktop Publishing	Main	Sherry Willard Kinkoph. <u>Teach yourself visually HTML</u> . 2nd ed. Hoboken,	005.7/KIN:2	SEIT,DJC

		NJ: Wiley, c2005.  Parker, Roger C. <u>Looking good in print : A guide to basic design in desktop publishing</u> . Chapel Hill, NC: Ventana Press, 1998.	686.2/PAR Title should be: <u>Looking good in print</u> . 6 <sup>th</sup> ed. Scottsdale: Paraglyph Press, c2006.	DJC
	Supplementary	Internet web sites  Cottrell, L. (Ed.). <u>Print publishing guide</u> . San Jose, CA: Adobe Press, 1998.	686.2/LAW Brian P. Lawler. <u>The official Adobe print publishing guide</u> . 2 <sup>nd</sup> ed. Berkeley, CA: Adobe Press, c2006.	DJC
Feature Writing	Main	Friedlander, Edward Jay, & John Lee. <u>Feature writing for Newspapers and magazines : the pursuit of excellence</u> . New York: Allyn & Bacon, 2005.  Garrison, Bruce. <u>Professional feature writing</u> . 4 <sup>th</sup> ed. Mahwah, N. J.: Lawrence Erlbaum Associates, c2004.	New ed.: 6 <sup>th</sup> ed., c2008 070.4/FRI  808.066/GAR	DJC  DJC
	Supplementary	Dawn B. Sova. <u>How to write articles for newspapers and magazines</u> . 2 <sup>nd</sup> ed. Lawrenceville, NJ: Thomson/ARCO, c2002.  Nigel Warburton. <u>The basics of essay writing</u> . London and New York: Routledge, 2006.	808.06607/SOV  808.042/WAR	DJC  DJC
Film Appreciation	Main	Lapsley, Robert, & Michael Westlake. <u>Film Theory : An Introduction</u> . Manchester ; New York: Manchester University Press, 2003.  Bordwell, David. <u>Making Meaning : Inference and rhetoric in the interpretation of Cinema</u> . Cambridge, Mass: Harvard University Press; 2004.	Not available New ed.: 2nd ed., 2006. 791.4301/LAP  In process 1991 ISBN: 978-0674543362	DJC
	Supplementary	Staecay, Jackie. <u>Star gazing</u> . London: Routledge, 1994.	In process	
Industrial Training	Main	-		
	Supplementary	-		

International Communication	Main	Thomas L. McPhail. <u>Global communication : theories, stakeholders, and trends</u> . 2 <sup>nd</sup> ed. Malden, MA: Blackwell Pub., 2006.	302.2/MCP	DJC
		Daya Kishan Thussu. <u>International communication : continuity and change</u> . 2 <sup>nd</sup> ed. London: Hodder Education, 2006.	302.2/THU	DJC
	Supplementary	Hartley, John. <u>Communication, cultural and media studies : the key concepts</u> . 3 <sup>rd</sup> ed. London ; New York: Routledge, 2002.	302.2/HAR:2	DJC
Introduction to Economics	Main	Lipsey, Richard G. <u>Economics</u> . 15 <sup>th</sup> ed. Oxford: Oxford University Press, 2006.	330/LIP-12 11 <sup>th</sup> ed., 2007	DJC
	Supplementary	Hashim Ali. <u>Comprehensive economics guide</u> . 12 <sup>th</sup> impression. Singapore: Oxford University Press, 2004.	Not available (Out of print)	
		Harvey, Jack, and Ernie Jowsey. <u>Modern economics : an introduction</u> . 8 <sup>th</sup> ed. Hampshire ; New York: Palrave Macmillan, 2007.	330/HAR:2-7	DJC
		Samuelson, Paul A. <u>Economics</u> . 18 <sup>th</sup> ed. New York: McGraw-Hill, 2005.	330/SAM-8	DJC
Introduction to Journalism	Main	Bernard Roshco. <u>Newsmaking</u> . Chicago: University of Chicago Press, 1975.	Not available (Out of print)	
		James Glen Storall. <u>Journalism : who, what, when, where, why and how</u> . Boston: Pearson/Allyn and Bacon, c2005.	070.4/STO-2	DJC
		Mencher, Melvin. <u>News reporting and writing</u> . 9 <sup>th</sup> ed. New York: McGraw-Hill, 2006.	070.4/MEN-2	DJC
	Supplementary	Berita Harian <a href="http://www.berita-i.com">http://www.berita-i.com</a>  The Star		

		<a href="http://www.star-i.com">http://www.star-i.com</a> New Straits Times <a href="Http://www.straittimes-i.com">Http://www.straittimes-i.com</a> Sin Chew Daily <a href="http://www.sinchew-i.com">http://www.sinchew-i.com</a> Utusan Melayu <a href="http://www.utusan-i.com">http://www.utusan-i.com</a> Recent related journals and articles in the related field. Abdul Aziz Hussin. <u>Undang-undang berkaitan dengan Rahsia Rasmi</u> . Kuala Lumpur: Dewan Bahasa dan Pustaka, 1997.	342/ABD	DJC
Introduction to Mass Communication	Main	Dominick, Joseph R. <u>The dynamics of mass communication</u> . New York: McGraw-Hill/Higher Education, 2006. Vivian, John. <u>The media of mass communication</u> . 2006 update ed. Boston, MA: Allyn and Bacon, 2006.	New ed.: 10th ed., c2009 302.23/DOM-2 302.23/VIV New ed.: 302.23/VIV-2	DJC DJC
	Supplementary	DeFleur, Melvin L., and Dennis, Everette E. <u>Understanding mass communication</u> . Bosotn: Houghton Mifflin Co., c2003. Ross, Karen, and Nightingale, Virginia. <u>Media and audience : new perspectives</u> . Maidenhead: Open University Press, 2003.	Not available 302.23/ROS	DJC
Introduction to Political Science	Main	James Danziger. <u>Understanding the political world : a comparative introduction to political science</u> . 7th ed. New York: Longman, c2005. Ellen Grigsby. <u>Analyzing politics : an introduction to political science</u> . 3 <sup>rd</sup> ed. Belmont: Wadsworth, 2005. Thomas M. Magstadt. <u>Understanding politics : ideas, institutions, &amp; issues</u> . 7 <sup>th</sup> ed. Belmont, CA: Thomson/Wadsworth, c2006.	320/DAN 320/GRI 320/MAG	DJC DJC DJC
	Supplementary	Harris, Peter. <u>Foundation of political science</u> . 3 <sup>rd</sup> ed.	In process	

		<p>Singapore: Prentice Hall, 1997.</p> <p>Shively, W. Phillips. <u>Power and choice : an introduction to political science</u>. 9<sup>th</sup> ed. Boston: McGraw-Hill, 2005.</p>	<p>320/SHI New ed.: 11<sup>th</sup> ed., 2007 320/SHI</p>	DJC
Introduction to Public Relations	Main	<p>Guth, David W., and Marsh, Charles. <u>Public relations : a values – driven approach</u>. 3<sup>rd</sup> ed. Boston: Allyn and Bacon, 2006.</p> <p>Newsom, Doug, Turk, Judy VanSlyke, and Dean Kruckeberg. <u>This is PR : The Realities of Public Relations</u>. 8<sup>th</sup> ed. Belmont, CA: Thomson/Wadsworth, c2004.</p> <p>Wilcox, Dennis L., and Cameron, Glent T. <u>Public relations : strategies and tactics</u>. 8<sup>th</sup> ed. Boston: Allyn and Bacon, 2006.</p>	<p>659.2/GUT</p> <p>659.2/NEW New ed: 10th ed., 2009 ISBN: 978-0495568827</p> <p>659.2/WIL New ed.: 9th ed., 2009 ISBN:978-0205626229</p>	DJC  DJC  DJC
	Supplementary	<p>Cutlip, Scott M., &amp; Center, Allen H. <u>Effective public relations</u>. Upper Saddle River, N.J. : Prentice Hall, 2000.</p> <p>Kitchen, Philip J. <u>Public relations : principles and practice</u>. London: Thomson Learning, 1997.</p>	<p>In process New ed.: 9<sup>th</sup> ed., 2006 ISBN: 978-0130082008</p> <p>659.2/PUB</p>	DJC
Journalistic English	Main	<p>Bruce D. Itule, Douglas A. Anderson. <u>News Writing and Reporting for Today's Media</u>. Boston: McGraw-Hill, 2002.</p> <p>Local Daily Newspapers: The Star, New Straits Times, The Sun etc...</p>	<p>Not available New ed.: 7th ed., c2007 070.4/ITU-2</p>	DJC
	Supplementary	<p>Carole Rich. <u>Writing and Reporting News : A Coaching Method</u>. Belmont, CA : Thomson/Wadsworth, 2002.</p>	<p>New ed.: 5th ed., c2007. Author: Carole Rich with Christopher Harper. ISBN: 9780495004233.</p>	
Journalistic Translation	Main	<p>Edwin Gentzler. <u>Contemporary Translation Theories</u>. 2<sup>nd</sup> ed. London: Multilingual Matters Ltd, 2003.</p> <p>Nida, Eugene A.. <u>Toward a Science of Translating</u>.</p>	<p>In process</p> <p>418.02/NID</p>	DJC



		Leiden: Brill, c2003.  Bell, Roger T. <u>Translation and Translating: Theory and Practice</u> . London ; New York: Longman, 2004.	418/BEL C1991	DJC
	Supplementary	Dictionary, articles and newspaper cutting.		
Magazine Production	Main	Woodward, Cheryl. <u>Starting &amp; running a successful newsletter or magazine</u> . 3 <sup>rd</sup> ed. Berkeley: Nolo, 2002.  Frost, Chris. <u>Designing for Newspapers and Magazines</u> . London ; New York: Roulledge, 2003.	Not available New ed.: 5 <sup>th</sup> ed., 2006 070.5/WOO  686.2/FRO	DJC  DJC
	Supplementary	Timothy Samara. <u>Publication design workbook : a real-world design guide--magazines, newspapers, catalogs, annual reports, newsletters, literature, systems, and everything in between</u> . Gloucester, Mass.: Rockport Publishers, c2005.  Lisa Graham. <u>Basics of design : layout &amp; typography for beginners</u> . Albany, New York: Delmar/ Thomson Learning, c2002.  Bergsland, David. <u>Publishing with InDesign</u> . USA: OnWord Press, 2001.  Daly, Charles P., Henry, Patrick, & Ellen Ryder. <u>The magazine publishing industry</u> . New York: Allyn & Bacon, 2003.	686.2/SAM:2 ( 同 于 Newspaper Production)  686.2/GRA ( 同 于 Newspaper Production)  686.2/BER ( 同 于 Newspaper Production)  070.5/DAL	DJC  DJC  DJC  DJC
Media Laws in Malaysia	Main	Disusun oleh Lembaga Penyelidikan Undang-undang. <u>Undang-undang Kewartawanan</u> (sehingga 5 Jan 2006). Petaling Jaya: ILBS, 2006.  Compiled by Legal Research Board. <u>Cyber laws of Malaysia : contains digital signature act 1997 (act 562), computer crimes act 1997 (act 563), telemedicine act 1997 (act 564) : as at 1st</u>	340/UND  343.595/CYB-2	DJC  DJC

		<p><u>August 2006. Petaling Jaya: ILBS, 2006.</u></p> <p>Compiled by Legal Research Board. <u>Internal security act 1960 (act 82) : as at 5<sup>th</sup> July 2005.</u> Petaling Jaya: ILBS, 2005.</p> <p>Disusun oleh Lembaga Penyelidikan Undang-undang. <u>Akta rahsia rasmi 1972 (akta 88) &amp; official secrets act 1970 (act 88) : hingga 20hb April 2006.</u> Petaling Jaya: ILBS, 2006.</p> <p>Compiled by Legal Research Board. <u>Printing presses and publications act 1984 (act 301) and rules &amp; deposit of library material act 1986 (act 331) : as at 20th September 2005.</u> Petaling Jaya: ILBS, 2005.</p> <p>Perlembagaan Persekutuan Malaysia hingga 15hb Januari 2007.</p> <p>Disusun oleh Lembaga Penyelidikan Undang-undang. <u>Akta hasutan 1948 (akta 15) &amp; sedition act 1948 (act 15) : hingga 20hb November 2006.</u> Petaling Jaya: ILBS, 2006.</p> <p>Wayne Overbeck. Major principles of media law. 2005 ed. Belmont, CA: Thomson/Wadsworth, 2005.</p>	<p>New ed.: 2007 353-3595/INT-2</p> <p>343.099/AKT</p> <p>343.595/PRI</p> <p>342/AKT:2</p> <p>343.099/OVD</p>	<p>DJC</p> <p>DJC</p> <p>DJC</p> <p>DJC</p> <p>DJC</p>
	Supplementary	<p>Suhaini Muda and Ahmad Shamsul Abd Aziz. <u>Undang-undang komunikasi.</u> Petaling Jaya: Pearson/Prentice Hall, 2004.</p> <p>Features and articles from latest publications or newspapers. Online resources on cases and e references.</p>	<p>Not available New ed.: Cetakan ke-2, 2006 343/SUH</p>	<p>DJC</p>
Media Management	Main	<p>Albarran, Alan B. <u>Management of electronic media.</u> 3<sup>rd</sup> ed. Belmont, CA: Thomson/Wadsworth, c2006.</p> <p>Picard, Robert G. <u>The economics and financing of</u></p>	<p>302.23/ALB</p> <p>338.4/PIC</p>	<p>DJC</p> <p>DJC</p>

		<a href="#">media companies.</a> New York: Fordham University Press, c2002.		
	Supplementary	Alexander, Alison ... [et al.] edited. <a href="#">Media economics : Theory and practice.</a> 3 <sup>rd</sup> ed. Mahwah, New Jersey: Lawrence Erlbaum Associates, c2004.	338.4/MED	DJC
Moral Education	Main	Eow Boon Hin. <a href="#">Moral education.</a> 3 <sup>rd</sup> ed. Longman, 2005.	370.11/EOW 2002	DJC
	Supplementary	Boss, Judith A. <a href="#">Ethics for life : a text with readings.</a> 2nd ed. Boston: McGraw-Hill, 2007.	Not available New ed.: 4th ed., 2007 170/BOS	MQA
		Ghazali Darussalam. <a href="#">Dinamika Ilmu Akhlak Islamiah.</a> Kuala Lumpur : Tinggi Press. Sdn Bhd, c1997.	297.44/GHA	LAN
		Falikowsk, Anthony F. <a href="#">Moral philosophy : theories, skills and applications.</a> Upper Saddle River, N.J.: Prentice Hall, 1990.	In process C1989 ISBN: 978-0136008835	
		Tavani, Herman T. <a href="#">Ethics and technology : ethical issues in an age of information and communication technology.</a> New York: Wiley, 2004.	Not available New ed.: 2 <sup>nd</sup> ed., c2007 174/TAV-2	MQA
		Moore, Brooke Noel, and Bruder, Ken. <a href="#">Philosophy : the power of ideas.</a> 5th ed. Boston: McGraw-Hill, 2002.	In process New ed.: 7th ed., 2007 ISBN: 978-0073535722	
		Mackinnon, Barbara. <a href="#">Ethics : Theory and Contemporary Issues.</a> 2nd	170/MAC	LAN

		<p>ed. Belmont: Wadsworth Pub. Co., c1998.</p> <p>Mohd. Janib Johari. <u>Moral teori aplikasi dan pemasalahan</u>. Skudai: Penerbit Universiti Teknologi Malaysia, 1994.</p> <p>Thiroux, Jacques P., and Krasemann, Keith W. <u>Ethics : theory and practice</u>. 7th ed. Upper Saddle River, N.J.: Prentice Hall, 2001.</p> <p>Quinn, Michael Jay. <u>Ethics for the information age</u>. 2nd ed. New York: Pearson Addison Wesley, 2005.</p> <p>Shaw, William H. <u>Social and personal ethics</u>. 4th ed. New York: Thomson/Wadsworth, 2002.</p> <p>Shaw, William H. <u>Business ethics</u>. 4th ed. Australia: Wadsworth, c2002.</p> <p>Tanner, Stephen ... [et al.] <u>Journalism ethics at work</u>. Australia: Pearson Longman, c2005.</p> <p>White. James E. <u>Contemporary moral problems</u>. 7th ed. New York: Thomson/Wadsworth, 2003.</p>	<p>In process</p> <p>In process New ed.: 10th ed., 2008 ISBN: 978-0205672363</p> <p>174/QUI C2006</p> <p>Not available New ed.: 6th ed., 2007 175/SHA</p> <p>174/SHA</p> <p>070.4/TAN</p> <p>Not available New ed.: 9th ed., 2008 170/WHI</p>	<p>LAN</p> <p>MQA</p> <p>LAN</p> <p>LAN</p> <p>MQA</p>
News Writing	Main	James Glen Storall. <u>Journalism : who, what, when, where, why and how</u> . Boston: Pearson/Allyn and	070.4/STO-2	DJC

		Bacon, c2005.  Mencher, Melvin. <u>News reporting and writing</u> . 9 <sup>th</sup> ed. Boston: McGraw-Hill, c2003.	070.4/MEN-2	DJC
	Supplementary	Bernard Roshco. <u>Newsmaking</u> . Chicago: University of Chicago Press, 1975.  Hartley, John. <u>Understanding News</u> . London: Methuen, 1982.  Articles and features and e-resources from internet.	In process  302.23/HAR	DJC
Newspaper Production	Main	Frost, Chris. <u>Designing for Newspapers and magazines</u> . London ; New York: Routledge, 2003.  John D. Berry ed. <u>Contemporary Newspaper design : shaping the news in the digital age : typography &amp; image on modern newsprint</u> . West New York, N.J.: Mark Batty Publisher, 2004.	686.2/FRO  686.2/CON:2	DJC  DJC
	Supplementary	Poppy Evans and Mark Thomas. <u>Exploring the elements of design</u> . 2 <sup>nd</sup> ed. Clifton Park, NY: Delmar/Cengage Learning, 2008.  <u>The best of Newspaper design: the 2007 creative competition of the society for News design</u> . 29 <sup>th</sup> ed. North Kingstown, USA: Society for News Design, c2008.  <u>The best of Newspaper design: the 2006 creative competition of the society for News design</u> . 28 <sup>th</sup> ed. North Kingstown, USA: Society for News Design, c2007.  Timothy Samara. <u>Publication design workbook : a real-world design guide--magazines, newspapers, catalogs, annual reports, newsletters, literature, systems, and everything in between</u> . Gloucester, Mass.: Rockport Publishers, 2005.	741.6/EVA-2  686.2/BES2007 ( 同 于 Photojournalism)  686.2/BES2006 ( 同 于 Photojournalism)  686.2/SAM:2 ( 同 于 Magazine Production)	DJC  DJC  DJC

		<p>Lisa Graham. <u>Basics of design : layout &amp; typography for beginners</u>. Albany, New York: Delmar/Thomson Learning, 2002.</p> <p>Bergsland, David. <u>Publishing with InDesign</u>. USA: OnWord Press, 2001.</p>	<p>686.2/GRA ( 同 于 Magazine Production)</p> <p>686.2/BER ( 同 于 Magazine Production)</p>	<p>DJC</p> <p>DJC</p>
Organizational Communication	Main	<p>Miller, Katherine. <u>Organizational Communication : Approaches and Processes</u>. 4th ed. Belmont, CA: Thomson/Wadsworth, c2006.</p> <p>Shockley-Zalabak, Pamela S. <u>Fundamentals of organizational communication : knowledge, sensitivity, skills and values</u>. 6<sup>th</sup> ed. Boston: Pearson/Allyn &amp; Bacon, 2006.</p>	<p>658.4/MIL:5</p> <p>658.45/SHO</p>	<p>DJC</p> <p>DJC</p>
	Supplementary	<p>Richard Blundel. <u>Effective Organisational Communication : Perspectives, principles and practices</u>. 2nd ed. Harlow ; New York: Finaicial Times Prentice Hall, 2004.</p>	<p>658.4/BLU</p>	<p>DJC</p>
Pengajian Malaysia	Main	<p>Asnarulkhadi Abu Saman &amp; Jayum A. Jawan. <u>Kenegaraan Malaysia</u>. Serdang: Penerbit Universiti Putra Malaysia, c1997.</p> <p>Jayum Anak Jawan. <u>Politics and government in Malaysia</u>. Shah Alam: Krisma, 2002.</p> <p>Kassim Thukiman. <u>Malaysia : perspektif sejarah dan politik</u>. Skudai: Penerbit Universiti Teknologi Malaysia, 2002.</p> <p>Hasnah Hussin dan</p>	<p>959.5/KEN</p> <p>320.9595/JAY Title should be: Malaysian politics &amp; government</p> <p>959.5/KAS</p> <p>959.5/HAS:2</p>	<p>LAN</p> <p>LAN</p> <p>LAN</p> <p>LAN</p>

		Mardiana Hordin. <u>Pengajian Malaysia</u> . Shah Alam:Oxford Fajar Sdn. Bhd., 2007.		
	Supplementary	Ahmad Ibrahim & Ahilemah Joned. <u>Sistem undang-undang di Malaysia</u> . Kuala Lumpur: DBP, 1987.	Not available New ed.: 2nd ed., 2005 349.595/AHM	LAN
		Francis Loh Koh Wah & Khoo Boo Teik ed. <u>Democracy in Malaysia : discourse and practices</u> . Cornwall: Curzon Press, c2002.	320.9595/DEM	LAN
		Fuziah Shaffie dan Ruslan Zainuddin. <u>Sejarah Malaysia</u> . Shah Alam: Penerbit Fajar Bakti Sdn. Bhd., 2001.	959.5/FUZ	LAN
		Jayum Anak Jawan. <u>The ethnic factor in modern politics</u> . Hull: Centre for South-East Asian Studies, University of Hull, 1991.	Not available	
		<u>Malaysia kita : panduan dan rujukan untuk peperiksaan am kerajaan</u> . Ed. terbaru. Petaling Jaya: International Law Book Services, c2003.	959.5/MAL:5	LAN
Photojournalism	Main	<u>World Press photo 08</u> . London: Thames and Hudson, c2008.	778.3/WOR2008	DJC
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Practical English	Main	<p>Carver, Tina Kasloff, Sandra Douglas Fotinos-Riggs with Sarah Lynn. <u>A Conversation Book 1 : English in everyday life</u>. 4<sup>th</sup> ed. London: Pearson/Longman, c2006.</p> <p>Soar, John &amp; Liz. <u>Headway: pre-intermediate</u>. Oxford: Oxford University Press, 1993.</p> <p>Bowler, Bill, and Parminter, Sue, <u>Headway</u> : <u>pre-intermediate pronunciation</u>. Oxford: Oxford University Press, c1992.</p> <p>Soar, John &amp; Liz, <u>Headway</u> : <u>pre-intermediate, student's book</u>. Oxford: Oxford University Press, c1991.</p> <p>Soar, John &amp; Liz, <u>Headway: pre-intermediate, teacher's book</u>. Oxford: Oxford University Press, 1991.</p> <p>Soar, John &amp; Liz. <u>Headway:</u></p>	<p>418/CAR-5</p> <p>本馆另有其他馆藏，请见以下4书：</p> <p>428.2/HEA-2</p> <p>428/SOA-5</p> <p>428/SOA-6</p> <p>428/SOA-7</p>	<p>COM</p> <p>COM</p> <p>DIE</p>

		<a href="#">pre-intermediate, workbook.</a> Oxford: Oxford University Press, c1991.		
	Supplementary	<p><a href="#">Baker, Ann. <u>Tree or Three? An elementary pronunciation course.</u></a> 2<sup>nd</sup> ed. Cambridge: Cambridge University Press, 2006.</p> <p><a href="#">Platt, Heidi. <u>Better ways to communicate.</u></a> Singapore: Federal Publications, c1993.</p>	<p>428.1/BAK-5</p> <p>372.6/FLA</p>	DIE
Public Relations Campaign	Main	<p><a href="#">Bobbitt, Randy, and Sullivan, Ruth. <u>Developing the public relations campaign : a team based approach.</u></a> Boston: Allyn and Bacon, c2005.</p> <p><a href="#">Newsom, Doug, Turk, Judy VanSlyke, and Dean Kruckeberg. <u>This is PR : The Realities of Public Relations.</u></a> 8<sup>th</sup> ed. Belmont, CA: Thomson/Wadsworth, c2004.</p>	<p>659.2/BOB</p> <p>659.2/NEW New ed: 10th ed., 2009 ISBN: 978-0495568827</p>	DJC  DJC
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Seminar on Media Issues	Main	<p><a href="#">Kawamoto, Kevin. <u>Media and society in the digital age.</u></a> Boston: Pearson, c2003.</p> <p><a href="#">John Hartley. <u>Communication, cultural and media studies : the key</u></a></p>	<p>302.23/KAW</p> <p>302.2/HAR:2</p>	DJC  DJC

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