

Recommended Texts of Diploma in English

Course Name	Recommended Texts	Author/Title/Publisher/Year	Call No.	Location
Advanced Oral English	Main	Byrd, Donald R. H., and Isis Clemente-Cabetas. <u>React Interact : Situations for Communication</u> . 3 rd ed. New York: Pearson Educational, c2001.	428.3/BYR	DIE
		Naylor, Lisa. <u>Join the Club 2 : Idioms for Academic and Social Success</u> . USA: McGraw-Hill Contemporary, c2002.	418/NAYV2	DIE
		Greenall, Simon. <u>Reward Intermediate student's book</u> . London: Heinemann Education, c1995.	428.2/GRE-4	AV
		Espeseth, Mirriam. <u>Academic Listening Encounters : Listening, note talking, and discussion : content focus, human behavior</u> . Cambridge: Cambridge University Press, c1998.	428.24/ESP	AV
	Supplementary	-		
American Literature	Main	McMichael, George, et al. <u>Anthology of American Literature</u> . 7 th ed. 2 Vols. Upper Saddle River, NJ: Prentice Hall, c2000.	810/MCM/V1 Latest edition: 810.8/MCMV1 810.8/MCMV2 8 th ed., c2004	DIE G G
		Baym, Nina, et al. <u>The Norton anthology of American literature</u> . 4 th ed. 2 Vols. New York: W. W. Norton & Co. , c1994.	810.8/NOR/V1 810.8/NOR/V2	REF REF
	Supplementary	High, Peter B. <u>An outline of American literature</u> . Harlow: Longman, c1986.	810.9/HIG	DIE
		Walker, Marshall. <u>The literature of the United States of America</u> . 2 nd ed. London: Macmillan, c1988.	810/WAL	DIE

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Application Software Access	Main	Shelly, Cashman Pratt. <u>Microsoft Office Access Access 2003 : comprehensive concepts and techniques</u> . Masschusetts: Shelly Cashman Series, 2004.	005.74/SHE	DIE
		Jennings, Roger. <u>Using Microsoft Office Access 2003</u> . Indianapolis: Que, 2004.	005.74/JEN-2	DIE
	Supplementary	Friedrichsen, Lisa. <u>Microsoft Office Access 2003 : illustrated complete</u> . Massachusetts: Course Technology, c2004.	005.74/FRI-2	DIE
Bahasa Cina	Main	Bahan kuliah fotostat (Bahan Bahasa Cina Kolej Selatan)		
	Supplementary	Li Xiangxin 李肖石. <u>Zenyang Yuedu Guwen (Bagaimana Membaca Prosa Kuno) = 怎样阅读古文</u> . Taiwan 台湾: Xuehai Bianjibu 学海编辑部, 1988.	820.3/XHC	COM
		Xie Bingying, Qiu Xieyou, Zuo Songchao, Ying Yukang, Huang Junlang, Fu Wuzhi (Terjemahan). 谢冰莹等注译 <u>Guwen Guanzhi (Antologi Prosa Kuno) = 新译古文观止革新版</u> . Taiwan 台湾: Sanmin 三民书局, 1992.	835/XBY	COM
		Lin Yutang, Tai Geer. <u>Zhongwai Sanwen Jinghua (Intisari prosa dalam dan luar Negeri China)</u> . Taiwan: Changchunshu, 1980.	In Process	
Bahasa Kebangsaan (A)	Main	Ab. Rahman Ab. Rashid dan Yap Kim Fatt. <u>Bahasa Kebangsaan : Khas untuk IPTS</u> . Petaling Jaya: Longman, 2002.	Not available	
	Supplementary	Abdullah Hassan. <u>Linguistik Am untuk Guru Bahasa Malaysia</u> . Petaling Jaya: Fajar Bakti Sdn. Bhd., 1980.	410/ABD-2	LAN
		Abdullah Hassan. <u>Isu-isu Perancangan Bahasa : Penintelektualan Bahasa Malaysia</u> . Kuala Lumpur: Dewan Bahasa dan Pustaka,	499.28/ABD-4	LAN

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	1987.		
	Ab. Rahman Ab. Rashid dan Yap Kim Fatt. <u>Bahasa Melayu : Komunikasi Berkesan dan Pengucapan Umum</u> . Petaling Jaya: Longman Malaysia, 1995.	302.2/AB	LAN
	Ab. Rahman Ab. Rashid dan Hjh. Wan Som. <u>Bahasa Melayu : Bahasa dalam Komunikasi dan Proses Komunikasi</u> . Petaling Jaya: Longman Malaysia, 1995.	499.28/AB-2	LAN
	Asmah Hj. Omar. <u>Penggunaan Bahasa dalam Surat Rasmi : Bahasa dalam Komunikasi</u> . Cetakan 5. Kuala Lumpur: Dewan Bahasa dan Pustaka, c1983.	499.28/ASM-11	LAN
	Asmah Hj. Omar. <u>Bahasa Laporan</u> . Cetakan 2. Kuala Lumpur: Dewan Bahasa dan Pustaka, 1987.	808/ASM	LAN
	Awang Sariyan. <u>Mari Berbahasa Baku : Sebutan Baku dan Ejaan Rumi</u> . Kuala Lumpur: Synerymate Sdn. Bhd., 1995.	499.28/AWA-8	LAN
	Ismail Hussein. <u>Sejarah Pertumbuhan Bahasa Kebangsaan Kita</u> . Kuala Lumpur: Dewan Bahasa dan Pustaka, 1992.	499.28/ISM Cetakan 2, 1981.	LAN
	Kamal Shukri Abdullah Sani. <u>Bahasa Melayu : apa sudah jadi ?</u> Kuala Lumpur: PTS Professional Pub. Sdn. Bhd., 2007.	499.28/KAM-4	LAN
	Nik Safiah Karim et. Al. <u>Tatabahasa Dewan</u> . Ed. 3. Kuala Lumpur: Dewan Bahasa dan Pustaka, 2008.	499.285/SAF-3	LAN
	Sulaiman Masri. <u>Penulisan dalam Bahasa Malaysia Baku</u> . Cetakan 2. Kuala Lumpur: Dewan Bahasa dan Pustaka, 1990.	499.28/SUL-2	LAN
	Zainal Abidin. <u>Pelita Bahasa Melayu Penggal</u>	499.23/ZAI	LAN

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		I-III. Kuala Lumpur: Dewan Bahasa dan Pustaka, 2000.		
Computer Application	Main	Shelly, Gary B. et al. <u>Microsoft Internet Explorer 6 : introductory concepts and techniques</u> . Australia: Thomson Course Technology, 2005.	004.6/SHE	DIE
		Habraken, Joe. <u>Microsoft Office 2003 all in one</u> . Indianapolis: Que, 2004	005.3/HAB	DIE
	Supplementary	Any books regarding Microsoft Word, Microsoft Excel, Microsoft PowerPoint and Internet Explorer.		
Contemporary Literacy	Main	Gibaldi, Joseph. <u>MLA handbook for writers of research papers</u> . 6 th ed. New York: MLA, 2003.	808/GIB-3	REF
		Habraken, Joe. <u>Microsoft Office 2003 all in one</u> . Indianapolis, Indiana: Que, 2004.	005.3/HAB	DIE COM
		List, Carla. <u>Information research</u> . 2 nd ed. Dubuque, IA: Kendall/Hunt, 2002.	Not available	
		Mayfield, Marlys. <u>Thinking for yourself : developing critical thinking skills through reading and writing</u> . 5 th ed. USA: Heinle & Heinle, 2001.	808/MAY	COM
	Supplementary	Klein, Brock, Hunt, Matthew, and Robert Lee. <u>The essential workbook for library and internet research</u> . Boston: McGraw-Hill, 1999.	027/KLE-2 027/KLE Instruction manual	COM G
		<u>Presentation skills</u> . Stockport: Executive Business Channel Ltd, 1995.	658.4/PRE	AV
Discussion and Debate	Main	Freelay, Austin J, and David L. Steinberg. <u>Arguementation and debate : critical thinking for reasonal decision making</u> . 11 th ed. Belmont, Calif.: Thomson Wadsworth, 2005.	808.53/FRE	DIE

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		Adrian Wallwork. <u>Discussions A-Z (Advanced)</u> : a resource book for speaking activities. Cambridge: Cambridge University Press, c1997.	428/WAL	AV
	Supplementary	Madden, Carolyn G. and Theresa N. Rohlck. <u>Discussion and interaction in the academic community</u> . Ann Arbor: The University of Michigan Press, 1997.	428/MAD	DIE
Educational Psychology I: Planning and Teaching (same as Educational Psychology II: Motivation and Evaluation)	Main	Woolfolk, Anita E. <u>Educational psychology</u> . 9 th ed. Boston: Allyn and Bacon, 2004.	370.15/WOO-4 (same as Human development)	DIE
		Blgge, Morris L., and Samuel S. She. <u>Learning theories for teacher</u> . 6 th ed. Boston: Allyn and Bacon, c2004.	370.15/BIG	DIE
	Supplementary	James, Mary [et al.] <u>Learning how to learn : tools for school</u> . London and New York: Routledge, 2006.	370.15/JAM	DIE
		David Nunan and Clarice Lamb. <u>The self-directed teacher</u> . Cambridge: Cambridge University Press, 1996.	418/NUN	REF
Educational Psychology II: Motivation and Evaluation (same as Educational Psychology I: Planning and Teaching)	Main	Woolfolk, Anita E. <u>Educational psychology</u> . 9 th ed. Boston: Allyn and Bacon, 2004.	370.15/WOO-4 (same as Human development)	DIE
		Blgge, Morris L., and Samuel S. She. <u>Learning theories for teacher</u> . 6 th ed. Boston: Allyn and Bacon, c2004.	370.15/BIG	DIE
	Supplementary	James, Mary [et al.] <u>Learning how to learn : tools for school</u> . London and New York: Routledge, 2006.	370.15/JAM	DIE
		David Nunan and Clarice Lamb. <u>The self-directed teacher</u> . Cambridge: Cambridge University Press, 1996.	418/NUN	REF

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<p>English for Specific Purposes: Business English</p>	<p>Main</p>	<p>Smith, Leila R. <u>English for careers : business, professional and technical</u>. 8th ed. Upper Saddle River, NJ: Prentice-Hall, c2002.</p> <p>Jones, Leo, and Alexander Richard. <u>New International business English</u>. Cambridge: Cambridge University Press, 2000.</p> <p>Horner, David, and Peter Strutt. <u>Words at work</u>. Cambridge: Cambridge University Press, 1996.</p>	<p>428/SMI</p> <p>428/JON-3</p> <p>428.2/HOR</p>	<p>DIE</p> <p>AV</p> <p>AV</p>
	<p>Supplementary</p>	<p>Lannon, Michael, Graham Tullis and Tonya Trappe. <u>Insights into business, teacher's book</u>. Harlow: Addison-Wesley Longman, 1996.</p> <p>Lannon, Michael, Graham Tullis and Tonya Trappe. <u>Insights into business, student's book</u>. Harlow: Addison-Wesley Longman, 1996.</p> <p>Lannon, Michael, Graham Tullis and Tonya Trappe. <u>Insights into business, workbook</u>. Harlow: Addison-Wesley Longman, 1996.</p>	<p>428/LAN</p> <p>428/LAN</p> <p>428/LAN</p>	<p>AV</p> <p>AV</p> <p>AV</p>
<p>English for Specific Purposes: Media English</p>	<p>Main</p>	<p>Harley, John. <u>Understanding News</u>. London: Routledge, 2005.</p> <p>Hughes, Robert. <u>On the record : mastering reading and language skills with the Newspaper</u>. Lincolnwoo: National Textbook Co., 1999.</p> <p>Hughes, Robert. <u>On the record : mastering reading and language skills with the Newspaper, instructor's manual</u>. Lincolnwoo: National Textbook Co., 1999.</p>	<p>302.23/HAR</p> <p>418/HUG</p> <p>418/HUG</p>	<p>DIE</p> <p>AV</p> <p>AV</p>
	<p>Supplementary</p>	<p>Gration, Geoff, John Reily, and John Tittord. <u>Communication and media studies : an introductory coursebook</u>. Hong Kong: Nelson, c1988.</p>	<p>302.2/GRA</p>	<p>DIE</p>

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		Writing and design by Harold Evans. <u>Newsman's English</u> . London: Heinemann, 1986.	Not available	
English Fundamentals	Main	Azar, Betty Schramper. <u>Fundamentals of English Grammar : with answer key</u> . 3 rd ed. White Plains, NJ: Prentice Hall, c2003.	428/AZA-4	DIE
		Maurer, Jay. <u>Focus on Grammar : An Advanced Course for Reference and Practice</u> . 2nd ed. NY: Person Education, 2000.	428.24/MAU Teacher book: 428.24/MAU.2	DIE G
		Yarber, Mary Laine, and Robert E. Yarber. <u>Reviewing Basic Grammar : a guide to writing sentences and paragraphs</u> . 5th ed. New York: Longman, 2001.	428.2/YAR	DIE
	Supplementary	Murphy, Raymond. <u>English Grammar in Use : a Self-study Reference and Practice Book for Intermediate Students of English, with answers</u> . 3 rd ed. Cambridge: Cambridge University Press, 2004.	425/MUR-3	DIE
Essay I	Main	Oshima, Alice, and Ann Hogue. <u>Introduction to academic writing</u> . 4 th ed. White Plains, NY: Longman, 2006.	Ed. Should be: 3 rd ed., c2007 808/OSH-4	DIE
		Wingersky, Joy and Jan Boerner. <u>Writing Paragraphs and Essays</u> . 4 th ed. Boston: Heinle, c2003.	808.042/WIN	DIE
	Supplementary	Grammar books at intermediate to advanced levels.		
		Langan, John. <u>College writing skills with readings</u> . 5 th ed. Boston: McGraw-Hill, 2001.	808/LAN-3	DIE
		Langan, John. <u>English skills</u> . 7 th ed. Boston: McGraw-Hill, 2001.	808/LAN	DIE
Essay II	Main	Gibaldi, Joseph. <u>MLA Handbook for writers of research papers</u> . 6 th ed. New York: MLA,	808/GIB-3	REF

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		c2003. Scarry, Sandra and John Scarry. <u>The writer's workplace : paragraphs to essays</u> . Sydney: Harcourt Brace College Publishers, 1997.	808/SCA-2 New York: Harcourt Brace Jovan	DIE
	Supplementary	Wingersky, Joy, Boerner, Jan, and Diana Holguion-Balogh. <u>Writing paragraphs and essays : interpreting, reading, writing, and grammar skills</u> . 4 th ed. Boston: Heinle, 2003. Langan, John. <u>College writing skills with readings</u> . 5 th ed. Singapore: McGraw-Hill, 2001.	808.042/WIN 808/LAN-3	DIE DIE
Extensive Reading	Main	Bushell, Brenda, and Brenda Dyer. <u>Global outlook 1 : high intermediate reading</u> . New York: McGraw-Hill, c2003. Hartmann, Pamela. <u>Quest : Reading and Writing in the Academic World, Book 1</u> . Boston: McGraw-Hill, c1999. Kirn, Elaine, and Pamela Hartmann. <u>A Reading Skills Book, Interactions one</u> . 3rd ed. New York: McGraw-Hill, c1996. Hartmann, Pamela. <u>Quest : Listening Speaking in the Academic World, Book 1</u> . Boston: McGraw-Hill, 1999. <u>Ivy Reading Test</u> . CD-ROM. [S.I.]: Summit Computer Technology Co. Ltd., 1994.	418/BUS 418/HARV1 418/KIRV1 418/HAR 428/CCT-2	DIE DIE DIE AV AV
	Supplementary	Dobbs, Carrie. <u>Reading for a reason : an intermediate/advanced reading test</u> . Englewood Cliffs, NJ: Prentice Hall Regents, c1989. Forsyth, Will, and Sue Lavender. <u>Skills Plus grammar and advanced speaking</u> . Oxford: Heinemann, 1996.	418/DOB-2 428/FOR C1998	DIE AV

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		<p>Greenall, Simon, and Diana Pye. <u>Reading 3</u>. Cambridge Skills for Fluency [Series]. Cambridge: Cambridge University Press, c1992.</p> <p>Hartmann, Pamela, and Laurie Blass. <u>Quest: : reading and writing in the academic world, book 3</u>. Boston: McGraw-Hill, c1999.</p> <p>Kirn, Elaine, and Pamela Hartmann. <u>A reading skills book, interaction one</u>. 3rd ed. New York: McGraw-Hill, c1996.</p>	<p>418/GRE</p> <p>418/HAR/V3</p> <p>418/KIR/V1</p>	<p>DIE</p> <p>DIE</p> <p>DIE</p>
Grammar and Composition	Main	<p>Oshima, Alice and Ann Hague. <u>Writing academic English</u>. 4th ed. White Plains, NY: Longman, 2006.</p> <p>Reid, Joy M. <u>The process of paragraph writing</u>. 2nd ed. Englewood Cliffs, NJ: Prentice Hall, 1994.</p>	<p>808/OSH-3</p> <p>428.2/REI</p>	<p>DIE</p> <p>DIE</p>
	Supplementary	<p>Stott, Rebecca and Peter Chapman, eds. <u>Grammar and Writing</u>. Harlow: Pearson Education, 2001.</p> <p>Murphy, Raymond. <u>English grammar in use : a self-study reference book for intermediate students of English, with answers</u>. 3rd ed. Cambridge: Cambridge University Press, 2004.</p>	<p>808.042/GRA</p> <p>425/MUR-3</p>	<p>DIE</p> <p>DIE</p>
History of British Literature I	Main	<p>Luo, Jingguo ed. <u>A new anthology of English Literature</u>. vol. 1. Beijing: University of Beijing, 1996.</p> <p>Chen, Jia and Song Wenlin. <u>A College History of English Literature</u>. 2 vols. Beijing: Commercial Press (Shangwu Yinshuguan), 1996.</p>	<p>820/LUO/V1</p> <p>V.2 not available</p> <p>820/CHE/V1</p> <p>820/CHE/V2</p>	<p>DIE</p> <p>DIE</p> <p>DIE</p>
	Supplementary	<p>Abrams, M. H. <u>The Norton anthology of</u></p>	<p>820.8/NOR-3V1</p>	<p>DIE</p>

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		<p><u>English literature</u>. 7th ed. Vol. I. New York: W. W. Norton & Co., 2000.</p> <p>Abrams, M. H. <u>A Glossary of Literary Terms</u>. 6th ed. Fort Worth, TX: Harcourt Brace College, c1999.</p> <p>Holman, C. Hugh and William Harmon. <u>A Handbook to Literature</u>. 5th ed. New York: Macmillan, 1986.</p>	<p>New ed.: 8th ed., 2005</p> <p>803/ABR</p> <p>803/HOL</p>	<p>REF</p> <p>DIE</p>
History of British Literature II	Main	<p>Luo, Jingguo ed. <u>A new anthology of English Literature</u>. 2 vols. Beijing: University of Beijing, 1996.</p> <p>Chen, Jia and Song Wenlin. <u>A College History of English Literature</u>. 2 vols. Beijing: Commercial Press (Shangwu Yinshuguan), 1996.</p>	<p>820/LUO/V1 V.2 not available</p> <p>820/CHE/V1 820/CHE/V2</p>	<p>DIE</p> <p>DIE DIE</p>
	Supplementary	<p>Abrams, M. H. <u>A Glossary of Literary Terms</u>. 6th ed. Fort Worth, TX: Harcourt Brace College, c1999.</p> <p>Holman, C. Hugh and William Harmon. <u>A Handbook to Literature</u>. 5th ed. New York: Macmillan, 1986.</p>	<p>803/ABR</p> <p>803/HOL</p>	<p>REF</p> <p>DIE</p>
Human Development	Main	<p>Craig, Grace J. <u>Human Development</u>. 9th ed. Upper Saddle River: Prentice Hall, 2002.</p> <p>Woolfolk, Anita E. <u>Educational psychology</u>. 9th ed. Boston: Allyn & Bacon, 2004.</p>	<p>155/CRA-2</p> <p>370.15/WOO-4 (same as Education psychology I & II)</p>	<p>DIE</p> <p>DIE</p>
	Supplementary	<p>Rice, F. Philip. <u>Human development : a life span approach</u>. 3rd ed. New York: Prentice Hall, 1998.</p>	<p>155/RIC</p>	<p>DIE</p>
IELTS Preparation	Main	<p>Jakeman, Vanessa, and Clare Mcdowell. <u>Insight into IETLTS extra</u>. Cambridge: Cambridge University Press, c2003.</p>	<p>428/JAK-4 428/JAK-6 (Cassette)</p>	<p>AV</p>

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		O'Connell, Sue. <u>Focus on IELTS</u> . Harlow: Pearson Education, c2002.	428/OCO	AV
		O'Connell, Sue. <u>Focus on IELTS, teacher's book</u> . Harlow: Pearson Education, c2002.	428/OCO-2	AV
	Supplementary	<u>Cambridge IELTS 4 : Examination papers from University of Cambridge ESOL Examinations</u> . Cambridge: Cambridge University Press, 2005.	428/CAM-3	AV
		Joheman, V., and K. C. McDowell. <u>Step up to IELTS : self-study students' book</u> . Cambridge: Cambridge University Press, 2004.	428/JAK-9	AV
Intermediate Oral English	Main	Byrd, Donald R. H., and Isis Clemente-Cabetas. <u>React Interact : situations for communications</u> . 3 rd ed. New York: Pearson Education, c2001.	428.3/BYR (same as Advanced Oral English)	DIE
		Naylor, Lisa. <u>Join the Club 1 : Idioms for Academic and Social Success</u> . USA: McGraw-Hill Contemporary, c2002.	418/NAYV1	DIE
		Helgesen, Marc, and Steven Brown. <u>Active Listening : building skills and understanding, student's book</u> . Cambridge: Cambridge University Press, 1994.	418/HEL-2	AV
	Supplementary	-		
Introduction to Linguistics	Main	Fromkin, Victoria, Robert Rodman and Nina Hyams. <u>An introduction to Language</u> . 7th ed. Boston: Heinle, c2003.	401/FRO New York: Thomson	DIE
		Finch, Geoffrey. <u>How to study linguistics</u> . London: Macmillan, 1998.	410/FIN	DIE
	Supplementary	Halliday, M. A. K. <u>An Introduction to Functional Grammar</u> . 3rd ed. London: Arnold, 2004.	425/HAL	DIE

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		Radford, Andrew. <u>Transformational Grammar : a first course</u> . Cambridge: Cambridge University Press, c1988.	410/RAD	DIE
Introduction to Literature	Main	Peter Abbs and John Richardson. <u>The forms of poetry : a practical guide</u> . Cambridge: Cambridge University Press, 1990.	808.1/ABB	DIE
		Archer, Jeffrey. "A la Carte." <u>The collected short stories</u> . London: HarperCollins, 1997. 563-79.	In process Forsyth, Frederick, and Jeffrey Archer. "A la Carte." <u>A Twist in the Tale</u> . New York: St. Martin's Press, 2004.	
		Barlow, Adrian, ed. <u>The Calling of Kindred : Poems from the English-Speaking World</u> . Cambridge: Cambridge University Press, 1993.	821/CAL	REF
		Barnet, Sylvan, Morton Berman, and William Burto. <u>Types of Drama: Plays and Essays</u> . 5 th ed. Glenview, IL: Harper Collins, 1989.	808.82/BAR	REF
		Crawford, Jerry L., Hurst, Cat. <u>Acting : in Person and in style</u> . 4 th ed. Dubuque, IA: Wm. C. Brown, 1991.	Other relevant ed.: 792/CRA 5 th ed. McGraw-Hill, c1995.	G
		Kirszner, Laurie G., and Stephen R. Mandell. <u>Literature : Reading, Reacting, Writing</u> . Compact 4 th ed. Forth Worth, TX: Harcourt College, 2000.	800/KIR	DIE
		Martin, Alex, and Robert Hill. <u>Modern Plays : introductions to modern English literature for students of English</u> . New York: Prentice Hall, 1995.	428.6/MAR-4	DIE
		Phythian, B. A., ed. <u>Considering poetry : an</u>	808.1/CON	DIE

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		<p><u>approach to criticism</u>. London: English UP, 1970.</p> <p>Trimmer, Joseph F., and C. Wade Jennings. <u>Fictions</u>. 4th ed. Forth Worth, TX: Harcourt Brace College, 1998.</p>	808.3/TRI	DIE
	Supplementary	<p>Abrams, M. H. <u>A glossary of literary terms</u>. 6th ed. Fort Worth, TX: Harcourt Brace Jovanoivch, 1993.</p> <p>Frye, Northrop, Sheridan Baker, and George Perkins. <u>The Harper Handbook to literature</u>. New York: Harper and Row, 1985.</p>	<p>803/ABR</p> <p>Not available Other relevant ed.: 803/FRY 2nd ed. Longman, c1997.</p>	<p>REF</p> <p>REF</p>
Language and Culture	Main	<p>Samover, Larry A., and Porter, Rich E. <u>Communication between cultures</u>. 6th ed. Belmont: Wordsworth, 2007.</p> <p>Seelye, H. Ned. <u>Teaching culture : strategies for intercultural communication</u>. 3rd ed. Illinois, USA: National Text Book Co., 1997.</p>	<p>303.48/SAM-2</p> <p>303.48/SEE-2 C1993</p>	<p>DIE</p> <p>DIE</p>
	Supplementary	<p>Tickoo, Makhan L. ed. <u>Language and culture in multilingual societies : viewpoints and visions</u>. Singapore: SEAMEO, c1995.</p>	306.44/LAN	DIE
Language and Society	Main	<p>Holmes, Janet. <u>An introduction to sociolinguistics</u>. 2nd ed. Haslow: Pearson ESL, c2001.</p> <p>Hughes, Arthur and Peter Trudgill. <u>English accents and dialects : an introduction to social and regional varieties of English in the British English</u>. 4th ed. London: Arnold, 2005.</p>	<p>306.44/HOL</p> <p>427.94/HUG-2</p>	<p>DIE</p> <p>AV</p>
	Supplementary	<p>Stockwell, Peter. <u>Sociolinguistics : a resource book for students</u>. London: Routledge, c2002.</p> <p>Sebba, Mark. <u>Contact languages : pidgins and</u></p>	<p>306.74/STO</p> <p>410/SEB</p>	<p>DIE</p> <p>DIE</p>

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		<u>creoles</u> . London: Macmillan Press Ltd., 1997.		
Listening Comprehension	Main	Hartmann, Pamela. <u>Quest : Listening Speaking in the Academic World, Book 1</u> . Boston: McGraw-Hill, 1999.	418/HAR	AV
		Goh, Christine C. M. <u>Teaching listening in the language classroom</u> . Singapore: SEAMEO RELC, c2002.	407/GOH	DIE
	Supplementary	Underwood, Mary. <u>Teaching listening</u> . New York: Longman, 1994.	808.5/UND	DIE
		Hagen, Stacy A. <u>Sound advice : a basic for listening</u> . Englewood Cliffs, NJ: Prentice Hall, 1988.	In process New ed.: 2nd ed., 1999	
Malaysian and Singaporean Literature in English	Main	Edited by Adrian Barlow. <u>The calling of Kindred</u> . Cambridge: Cambridge University Press, c1993.	821/CAL	REF
		Goh, Sin Tub. "Home for Grandma." Goh's <u>12 Best Singapore Stories</u> . Singapore: Heinemann, 1993. 10-21.	823/GOH	DIE
		Selected and edited by Lloyd Fernando. <u>Twenty-Two Malaysian stories: an anthology of writing in English</u> . Singapore: Heinemann, 1968. Rpt 1980.	828/TWE:2	DIE
		Lee, Kok Liang. <u>Flowers in the sky</u> . Kuala Lumpur: Heinemann, 1981.	823/LEE-2	DIE
		Lim, Catherine. <u>Or else, the lightning God and other stories</u> . Singapore: Heinemann, 1980.	823/LIM-7	DIE
		Loh, C. Y., and I. K. Ong, ed. <u>The pen is mightier than the sword</u> . London: Skoob Books, c1994.	820.9/PEN	DIE
		Maniam, K. S. <u>Haunting the tiger</u> . London: Skoob Books, c1996.	823/MAN-3	DIE

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		Maniam, K. S. <u>The return</u> . London: Skoob Books, c1993.	823/MAN	DIE
		Maniam, K. S. <u>Sensuous Horizons : the stories and the plays</u> . London: Skoob Books, c1994.	822/MAN	DIE
		Wong, Phui Nam. <u>Against the wilderness</u> . Kuala Lumpur: Blackwater Books, 2000.	821/WON	DIE
		Yap, Arthur. <u>Commonplace</u> . Singapore: Heinemann, 1977.	821/YAP	DIE
	Supplementary	Edited by Eugene Benson and L. W. Conolly. <u>Encyclopedia of Post-Colonial Literatures in English</u> . London: Routledge, 1994. 2 vols.	820.9/ENC/V1 820.9/ENC/V2	DIE DIE
		Dudley de Souza. "Singapore." <u>Traveller's literary companion to South-East Asia</u> . Brighton, UK: In Print, 1994. 262.	820.9/TRA:2	DIE
		Leong, Liew Geok. "Dissenting Voices : Political engagements in the Singaporean novel in English." <u>World literature today</u> 74 (Spring 2000):285-92.	809/LEO	DIE
		Lim, C[hee]. S[eng]. "A survey of Malaysian poetry in English." <u>World literature today</u> 74 (Spring 2000): 271-75.	809/LIM	DIE
		Maniam, K. S. "Malaysia." <u>Traveller's literary companion to South-East Asia</u> . Brighton, UK: In Print, 1994. 204-23.	820.9/TRA:2	DIE
		Patke, Rajeev S. "Poetry in English from Singapore." <u>World Literature Today</u> 74 (Spring 2000): 293-99.	809/LEO	DIE
		Quayum, Mohammad A. "Malaysian literature in English: challenges and prospects in the new millennium." <u>Malaysian International conference on languages, literatures and</u>	809/MOH	DIE

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		<p>cultures: <u>envisioning continuities and possibilities</u>, 17-19 Apr. 2001, Faculty Communication, Universiti Putra Malaysia. 1-10.</p> <p>Quayum, Mohammad A., and Peter C. Wicks, ed. <u>Malaysian literature in English : a critical reader</u>. Petaling Jaya: Longman, 2001.</p> <p>Seet, K. K. "Discourse from the Margin: a triptych of negotiations in contemporary Singapore English-language theatre." <u>World Literature Today</u> 74 (Spring 2000): 305-12.</p> <p>Wong, Ming Yook. "Traversing boundaries: journeys into Malaysian fiction in English." <u>World Literature Today</u> 74 (Spring 2000): 277-82.</p>	<p>809/MAL</p> <p>809/LEO</p> <p>809/LIM</p>	<p>DIE</p> <p>DIE</p> <p>DIE</p>
Pendidikan Moral	Main	<p>Abdul Rahman Md. Aroff. <u>Pendidikan moral : teori etika dan amalan moral</u>. Serdang: Penerbit Universiti Putra Malaysia, c1999.</p> <p>Eow Boon Hin. <u>Moral education</u>. 3rd ed. Petaling Jaya: Pearson/Longman, 2005.</p>	<p>370.44/ABD</p> <p>370.11/EOW</p>	<p>LAN</p> <p>LAN</p>
	Supplementary	<p>Mackinnon, B. <u>Ethics : theory and contemporary issues</u>. Belmont:: Wadsworth Pub. Co., c1998.</p> <p>Ghazali Darussalam. <u>Dinamika ilmu akhlak islamiah</u>. Kuala Lumpur: Utusan, c1997.</p>	<p>170/MAC</p> <p>297.44/GHA</p>	<p>LAN</p> <p>LAN</p>
Pengajian Malaysia	Main	<p>Asnarulkhadi Abu Saman & Jayum A. Jawan. <u>Kenegaraan Malaysia</u>. Serdang: Penerbit Universiti Putra Malaysia, c1997.</p> <p>Hasnah Hussin dan Mardiana Hordin. <u>Pengajian Malaysia</u>. Shah Alam:Oxford Fajar Sdn. Bhd., 2007.</p> <p>Jayum Anak Jawan. <u>Politics and government</u></p>	<p>959.5/KEN</p> <p>959.5/HAS:2</p> <p>320.9595/JAY</p>	<p>LAN</p> <p>LAN</p> <p>LAN</p>

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		<p>in <u>Malaysia</u>. Shah Alam: Krisma, 2002.</p> <p>Kassim Thukiman. <u>Malaysia : perspektif sejarah dan politik</u>. Skudai: Penerbit Universiti Teknologi Malaysia, 2002.</p>	<p>Title should be: Malaysian politics & government</p> <p>959.5/KAS</p>	<p>LAN</p>
	Supplementary	<p>Ahmad Ibrahim & Ahilemah Joned. <u>Sistem undang-undang di Malaysia</u>. Kuala Lumpur: DBP, 1987.</p> <p>Francis Loh Koh Wah & Khoo Boo Teik ed. <u>Democracy in Malaysia : discourse and practices</u>. Cornwall: Curzon Press, c2002.</p> <p>Jayum Anak Jawan. <u>The ethnic factor in modern politics</u>. Hull: Centre for South-East Asian Studies, University of Hull, 1991.</p> <p>Means, Gordon P. <u>Malaysian politics : the second generation</u>. Singapore: Oxford University Press, 1991.</p> <p>Fuziah Shaffie dan Ruslan Zainuddin. <u>Sejarah Malaysia</u>. Shah Alam: Penerbit Fajar Bakti Sdn. Bhd., 2001.</p> <p><u>Malaysia kita : panduan dan rujukan untuk peperiksaan am kerajaan</u>. Ed. terbaru. Petaling Jaya: International Law Book Services, c2003.</p> <p>Norazit Selat. <u>Konsep asas antropologi</u>. Kuala Lumpur: DBP, 1989.</p> <p>Ryan, N. J. <u>The making of modern Malaysia and Singapore : a history from earliest time to 1956</u>. 4th ed. Kuala Lumpur: Oxford University Press, 1976.</p>	<p>Not available</p> <p>New ed.:</p> <p>2nd ed., 2005</p> <p>349.595/AHM</p> <p>320.9595/DEM</p> <p>Not available</p> <p>320.9/MEA</p> <p>959.5/FUZ</p> <p>959.5/MAL:5</p> <p>301/NOR</p> <p>959.5/RYA</p> <p>C1969</p>	<p>LAN</p> <p>LAN</p> <p>LAN</p> <p>LAN</p> <p>LAN</p> <p>LAN</p> <p>LAN</p> <p>LAN</p> <p>LAN</p>

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Penterjemahan (Translation English into Malay)	Main	Abdullah Hassan dan Ainon Muhammad. <u>Teori dan Teknik Terjemahan</u> . Kuala Lumpur: PTS Publications & Distributors Sdn. Bhd., c2001.	418.02/AIN-3	DIE
	Supplementary	Asmah Hj. Omar. <u>Aspek Penterjemahan dan Interpretasi</u> . Kuala Lumpur: Pusat Bahasa Universiti Malaya, 1991.	418.02/ASP C1979	DIE
		Azazah Hj. Ahmad. <u>Masalah ‘Teori Terjemahan</u> . Kuala Lumpur: Dewan Bahasa dan Pustaka, 1991.	418.02/MOU	DIE
		Zainab Ahmad et. al. <u>Pendekatan Penterjemahan</u> . Kuala Lumpur: Dewan Bahasa dan Pustaka, 1992.	418.02/NEWC2	DIE
Phonetics	Main	Boker, Anne. <u>Ship or sheep : an intermediate pronunciation course</u> . 3 rd ed. Cambridge : Cambridge University Press, 2007.	428.1/BAK-4 3 rd ed., 2006	AV
		Bowler, Bill, and Sue Parminter. <u>New Headway Pronunciation : Intermediate Student’s Practice Book</u> . Oxford: Oxford University Press, c2001.	428.2/BOW	AV
		Bowler, Bill, and Sue Parminter. <u>New Headway Pronunciation : Intermediate Student’s Practice Book</u> . Oxford: Oxford University Press, c1999.	428.2/CUN	AV
	Supplementary	Small, Larry H. <u>Fundamentals of Phonetics : A Practical Guide for Students</u> . 2 nd ed. Boston: Pearson/Allyn and Bacon, 2005.	414/SMA	
		<u>Cambridge Advanced Learner’s Dictionary</u> . Cambridge: Cambridge University Press, 2003.	423/CAM-4 C2005	DIE
Practical Oral English	Main	Carver, Tina Kasloff & Sandra Douglas Fotinos. <u>A Conversations Book 1A : English in everyday life</u> . Rev. 3 rd ed. London: Longman,	418/CAR-3	DIE

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		2000. John & Liz Soar. <u>Headway Pre-intermediate, student's book</u> . Oxford: Clarendon Press, 1993. John & Liz Soar. <u>Headway Pre-intermediate, teacher's book</u> . Oxford: Oxford University Press, c1991.	428/SOA-2 428/SOA-2	AV AV
	Supplementary	<u>Oxford advanced learner's dictionary</u> . 6th ed. Oxford: Oxford University Press, 2004.	423/HOR-6	DIE
Practical Writing	Main	Jones, Leo, and Alexander Richard. <u>New international business English</u> . Cambridge: Cambridge University Press, 2000.	428/JON-2	DIE
		Jones, Leo, and Alexander Richard. <u>New international business English, student book</u> . Cambridge: Cambridge University Press, 2000.	428/JON-3	AV
		Jones, Leo, and Alexander Richard. <u>New international business English, workbook</u> . Cambridge: Cambridge University Press, 2000.	428/JON-4	AV
		Macintosh, Duncan. "Meetings and the writing of minutes." <u>Correspondence and business writing : an introductory course</u> . 2 nd ed. Hong Kong: Book Marketing, 1989. 325-39.	Not available	
		Taylor, Shirley. <u>Communication for business : a practical approach</u> . 2 nd ed. Essex, England: Longman, 1993.	Latest edition: 658.4/TAY 3 rd ed., c1999	DIE
	Supplementary	Thill, John V., and Courtland L. Bovee. <u>Excellence in business communication</u> . 4 th ed. Upper Saddle River: Prentice-Hall, c1999.	651.7/THI	DIE
Public Speaking	Main	Beebe, Steven A., and Susan J. Beeb. <u>Public Speaking : An Audience centred approach</u> . 6 th New ed.:	808.5/BEE-3	DIE

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		ed. Boston: Ally & Bacon, c2006.	7 th ed., c2009 808.5/BEE-4 808.5/BEE-2	G AV
		Jay, Ros, and Antony Jay. <u>Effective presentation : how to create and deliver a winning presentation</u> . 2 nd ed. Harlow: Prentice Hall, 2004.	808.5/JAY-2	DIE
	Supplementary	Comfort, Jeremy. <u>Effective Presentations, student's book</u> . Oxford: Oxford University Press, c1995.	808.5/COM	AV
		Bostock, Louise. <u>Speaking in Public</u> . Glasgow: Harper Collin, c1994.	808.5/DOS	DIE
Research Project	Main	Winkler, Anthony C., and Jo Ray McCuen. <u>Writing the research paper : a handbook</u> . 6 th ed. Boston: Heinle, c2003.	808.042/WIN-23	DIE
		Gibaldi, Joseph. <u>MLA handbook for writers of research papers</u> . 6 th ed. New York: Modern Language Association of America, c2003.	808/GIB-3	REF
	Supplementary	Roth, Audrey J. <u>The research paper : process, form, and content</u> . 8 th ed. Boston: Heinle & Heinle, 1999.	808/ROT	DIE
		Dees, Robert. <u>Writing the modern research paper</u> . 3 rd ed. Boston: Allyn and Bacon, c2000.	808/DEE New ed.: 4 th ed., c2003 808/DEE-2	DIE G
TESL Methodology	Main	Chitravelu, Nesamalar, et al. <u>ELT Methodology : principles and practice</u> . Shah Alam: Fajar Bakti, c2002.	371.3/CHI (same as Practice teaching)	DIE
		Ur. Penny. <u>A course in Language Teaching : practice and theory</u> . Cambridge: Cambridge University Press, c1996.	418.007/UR	DIE
	Supplementary	Maxwell, Rhoda J., and Mary Jordan Meiser.	410.7/MAX	DIE

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		<p><u>Teaching English in middle and secondary schools</u>. 2nd ed. New Jersey: Prentice Hall, c1997.</p> <p>Larsen-Freeman, Dianne. <u>Techniques and principles in Language Teaching</u>. Hong Kong: Oxford University Press, 1986.</p> <p>Nunan, David. <u>Language Teaching Methodology : a textbook for teachers</u>. New York: Phoenix ELT, 1995.</p> <p>Scrivener, Jim. <u>Learning teaching : a guidebook for English Language Teachers</u>. Oxford: Heinemann, c1994.</p>	<p>(same as Practice Teaching)</p> <p>428/LAR</p> <p>410.7/NUN C1991 (same as Practice Teaching)</p> <p>410.7/SCR (same as Practice Teaching)</p>	<p>DIE</p> <p>DIE</p> <p>DIE</p>
TOEFL Preparation	Main	<p>Philips, Deborah. <u>Longman preparation course for the TOEFL (R) Test : Next Generation (IBT)</u>. White Plains, NY: Pearson/Longman, 2005.</p> <p>TOEFL test preparation kit. Princeton, NJ: Educational Testing Service, 1998.</p>	<p>428/PHI-2 C2006</p> <p>428/TOE</p>	<p>AV</p> <p>AV</p>
	Supplementary	<p>Rogers, Bruce. <u>Heinle & Heinle's Complete Guide to the TOEFL Test (CBT Edition)</u>. Boston: Heinle & Heinle/Thomson Learning, c2001.</p>	428/ROG-3.2	AV
Translation: Chinese into English	Main	<p>方梦之 Fang, Mengzhi, and 马秉义 Ma Bingyi, 编选 comp. <u>汉译英实践与机巧 =Chinese-English Translation</u>. 北京旅游教育出版社 Beijing Travel and Education Press, 1996.</p> <p>陈定安 Chen, Dingan, 编著 comp. <u>翻译精要 = The Principles of Translation</u>. 台北 Taipei: 台湾商务印书馆 Taiwan Commercial Press, 1990.</p>	<p>Not available</p> <p>In process</p>	

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		<p>Bassnett, Susan. "Translation theory in the West: An Historical Perspective." <u>An encyclopaedia of translation: Chinese-English. English-Chinese.</u> Edited by Chan Sin-Wai and David E. Pollard. Hong Kong: Hong Kong Chinese University Press, 1995. 388-92.</p> <p>Xiao 肖, Junshi 军石. <u>An approach to translation from Chinese into English and Vice Versa= 汉英英汉翻译初探.</u> Beijing 北京: Commercial Press 商务出版社, 1982.</p>	<p>418.03/ENC (same as Translation: English into Chinese)</p> <p>418/XJS (same as Translation: English into Chinese)</p>	<p>DIE</p> <p>DIE</p>
	Supplementary	-		
Translation: English into Chinese		<p>Liu, Miqing. "Translation theory from/into Chinese." <u>An encyclopaedia of translation: Chinese-English. English-Chinese.</u> Edited by Chan Sin-Wai and David E. Pollard. Hong Kong: Hong Kong Chinese University Press, 1995. 1029-47</p> <p>Xiao 肖, Junshi 军石. <u>An approach to translation from Chinese into English and Vice Versa= 汉英英汉翻译初探.</u> Beijing 北京: Commercial Press 商务出版社, 1982.</p>	<p>418.03/ENC (same as Translation :Chinese into English)</p> <p>418/XJS (same as Translation :Chinese into English)</p>	<p>DIE</p> <p>DIE</p>
		<p>Bell, Roger T. <u>Translation and translating : theory and practice.</u> Harlow: Longman, c1991.</p> <p>Robinson, Douglas. <u>Becoming a translator : an accelerated course.</u> London: Routledge, c1997.</p> <p>Venuti, Lawrence. <u>The translator's invisibility : a history of translation.</u> London: Routledge, c1995.</p> <p>王宏志编(Edited by Wang, Hongzhi). <u>翻译与创作: 中国近代翻译小说论(Translation and creation: on early modern Chinese translation of foreign fiction).</u> 北京 Beijing: 北京大学出版社 Beijing University Press, 2000.</p>	<p>418/BEL</p> <p>418/ROB</p> <p>418/VEN</p> <p>811.707/WHZ</p>	<p>DIE</p> <p>DIE</p> <p>DIE</p> <p>DIE</p>

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		<p>中国翻译编辑部编 Edited by Editorial Board of Translation in China. <u>诗词翻译的艺术</u>=The art of translating poetry. 北京 Beijing: 中国对外贸易教育出版公司 China translating and publishing corporation, 1987.</p> <p>黄 Huang, Fuqun 福群. 黄必康译 Translated by Huang Bikang. <马来西亚翻译史述>(A historical account of translation in Malaysia). 《亚洲翻译传统与现代动向》 (Translation in Asia: past and present). 孔慧怡、杨承淑编. Edited by Kong Huiyi and Yang Chengshu. 北京 Beijing: 北京大学出版社 Peking University Press, 2000. 95-115.</p>	<p>811.7/ZGF</p> <p>811.7/KHY</p>	<p>DIE</p> <p>DIE</p>
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