

南方大学学院图书馆校外会员保证金退还申请表 Application Form for Refund

中文姓名: _____ Name: _____ ID No. : SCLOM _____

身份证号码 NRIC No.: _____ - _____ - _____

通讯处 Address: _____

联络方式/电话号码 Contact Number:

(O) _____ (H) _____ (HP) _____ (FAX) _____

电邮 E-mail: _____

退款原因 Reason: 借书证期限届满 Expiry

其他 Others _____

申请者签名 Applicant's Signature

日期 Date

FOR LIBRARY USE ONLY

是否已归还以下证件: 借书证 Yes No

是否已归还所有书籍及罚款 (如有) Yes No

Approved Not approved By _____ Date _____ Amount RM _____

FOR ACCOUNT DEPARTMENT USE ONLY

Cheque No. _____ Amount RM _____ By _____ Date _____

RECEIVED THE CHEQUE BY:

Date: _____

Name: _____